Tarneit Rise Primary School
2027 Year 4 Parent Payment Arrangements

Dear parents and carers

This letter provides information about voluntary contributions you can make to support Tarneit Rise Primary School for 2027 and other payments you can choose to make.

Victorian government schools provide free instruction. This means all students have free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.

Some families choose to make a voluntary financial contribution to support the school, and we are very grateful for this support. Making a voluntary contribution is your choice. There is no expectation or pressure for families to contribute.

Tarneit Rise Primary School offers a range of items and activities that are additional to the free instruction provided to all students at our school. Financial help is available for extra-curricular items and activities if you are experiencing financial hardship (see further details under Financial Help for Families in the attached information). For a confidential discussion about how to access the financial help available, please contact: Maddison Herbert, 03 7002 6580, tarneit.rise.ps@education.vic.gov.au.

If you need an interpreter, please contact 03 9605 3053 and give our school's phone number 03 7002 6580. An interpreter can help you speak with us. This service is free. For more information, please see How to use an interpreter to contact your school.

For more information on the Department of Education's Parent Contributions policy please see the information attached. You can read the full policy at Parent Contributions: Policy | education.vic.gov.au.

Yours sincerely,

E. K. Gleeson

Emma Gleeson

Acting Principal

Lucy Williams

School Council President

Tarneit Rise Primary School
51-71 Hummingbird Boulevard, Tarneit 3029
Ph: 7002 6580
Email: tarneit.rise.ps@education.vic.gov.au

Tarneit Rise Primary School

Voluntary contributions

If you are the carer of a student in out-of-home care or hold a financially means-tested card (such as a healthcare card), please ignore the invitation to make voluntary contributions.

We encourage any family experiencing financial hardship to contact the school for information about the financial help available for extra-curricular activities like camps and excursions.

Voluntary Contributions	Suggested amount parents can contribute more or less	Amount
Voluntary contributions to enhance our school's range of programs, resources and environment.	*$110*	*$*

Tax deductible contributions	Suggested amount parents can contribute	Amount
Building fund. *A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure*	*$50.00*	*$*
Library fund. *A tax-deductible contribution to support renovations and upgrades of school infrastructure.*	*$50.00*	*$*

Extra-curricular items and activities

Tarneit Rise Primary School offers a range of optional items and activities that are additional to the free instruction provided to all students at our school. Accessing these items and activities does require payment, but financial support is available (see further details under Financial Help for Families below).

Example extra-curricular items and activities include:

- optional activities, camps, excursions and programs
- class photos
- social events like formals.

Payment for extra-curricular items and activities with a confirmed cost can be made via compass once the event has been posted.

Please contact the school for advice on financial help available for extra-curricular items and activities.

Extra-Curricular items and activities	Indicative cost	Confirmed cost
Excursions and learning experiences (approx. 2-4 per year)	*TBC*	*TBC*
Total extra-curricular items and activities	*TBC*	*TBC*

Tarneit Rise Primary School

Booklist items:

You can choose to buy learning materials for your child to individually use and own. These items can be bought from any supplier.

Tarneit Rise Primary School has an arrangement with Paperchase Office National for the materials that you can buy.

If you do not buy these items, your child will still be provided with what they need, however they may not be provided with these items to own, or keep, on an individual basis. If you wish to buy items through the supplier, please see the recommended Prep booklist attached.

Financial help for families

Tarneit Rise Primary School understands families can experience financial difficulty. Help is available, including:

• Camps, Sports and Excursions Fund- this program provides funding for eligible students, including those in out of home care, and holders of eligible financially means-tested cards (such as health care cards), to attend activities like camps, sporting activities, excursions and incursions that are offered on a user-pays basis.

• Affordable School Uniforms- delivered by State Schools Relief, this program helps cover costs such as school uniforms, shoes, and other essential school items where families are experiencing financial hardship or short-term crisis.

• Payment plans for Extra-Curricular Items and Activities

Applications for support from the Camps, Sports and Excursions Fund and State Schools Relief are submitted by the school- please contact us to discuss these and other financial help.

For a confidential discussion about how to access financial help, please contact:

Maddison Herbert
Ph: 03 7002 6580 | Email: tarneit.rise.ps@education.vic.gov.au

Payment methods

All payments can be made online through the Paperchase Office National Portal. Please see attached for further details.

If you want to make voluntary contributions throughout the year, you can:

- decide when to make each contribution
- choose the amount of each contribution.

If you would like to pay for extra-curricular items and activities through instalments, please contact the school to discuss available payment arrangements.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Contributions policy and guidance, Financial Help for Families policy, and any other relevant information.

Parent Contributions policy

Tarneit Rise Primary School

Information for families

FREE INSTRUCTION

Schools give students free instruction in the curriculum. This includes:

- Free access to all items, activities and services that schools use to deliver the curriculum, including reasonable adjustments to support students with disability.
- The Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major, and the Victorian Pathways Certificate.
- Free access to all subjects, including elective subjects.
- Free access to select-entry and accelerated programs.

FAMILIES CAN CHOOSE TO CONTRIBUTE

Schools can invite 2 types of voluntary contributions:

Voluntary contributions	Tax deductible contributions
Used towards enhanced educational programs and school environment, and additional resources and opportunities offered by schools	Used towards building and/or library fund (for those schools who have such funds)

Schools must advise the carers of students in out-of-home care and parents and carers who hold a financially means-tested card (such as a healthcare card) that the invitation to make voluntary contributions does not apply to them.

In addition, schools can invite parents and carers to pay for optional:

- Extra-curricular items and activities that go beyond the curriculum - for example, school photos, some excursions and some camps.
- Learning materials for students to individually use and own - for example, textbooks, stationery, and in secondary schools only, digital devices. If these items are not bought or provided from home, schools will provide students with free access to what they need for curriculum delivery.

FINANCIAL HELP FOR FAMILIES

Each school has a contact person who can discuss with parents and carers the financial supports that are available.

Schools must publish their Parent Contributions arrangements on their school website, along with a link to the department's Parent Contributions policy.

Tarneit Rise Primary School
51-71 Hummingbird Boulevard, Tarneit 3029
Ph: 7002 6580
Email: tarneit.rise.ps@education.vic.gov.au

Your voluntary contributions *make the difference* ♡

Tarneit Rise Primary School

KINDNESS • RESPONSIBILITY • GROWTH • RESPECT

Your contributions have directly funded ...

Every parent dollar directly supports us to enrich the learning programs and upgrade our facilities at Tarneit Rise. This allows our teachers to run the additional activities that make your child's learning journey with us truly exceptional!

Grounds & Garden Improvements

New Library Books & Laptops

Sports Equipment

New science & STEM equipment

Enriched learning software & programs, such as EMP & InitiaLit

Thank you for supporting our wonderful school community. ♡

Phone
03 7002 6580

Email
tarneit.rise.ps@education.vic.gov.au

Website
www.tarneitriseps.vic.edu.au

All Building and Library Fund contributions are tax deductible.
Check Compass for further information.

TARNEIT RISE PRIMARY SCHOOL BOOKLIST

GRADE 4 - 2027

ONLINE ORDERING INSTRUCTIONS

PLEASE READ CAREFULLY as the process may have changed from previous years

DUE DATE: 13 DECEMBER 2026

Important Information

- Orders must be placed by the due date in order for your child to receive their pack for the first day of Term 1.
- **Orders placed after the due date will not be delivered to the school until mid February due to our extremely busy schedule in January. NO EXCEPTIONS. Please order early to avoid disappointment.**
  We apologise if you are a new enrolment or missed the due date due to unavoidable circumstances, but the school is aware your pack won't be ready on the first day of school, so your child should not be disadvantaged.
- All packs will be delivered to the school and cannot be collected from Paperchase.
- Complete packs only can be ordered through Paperchase Booklist Website. We do not have a walk-in shop and individual items cannot be purchased. All orders must be placed online.

PROCESSING & HANDLING CHARGES	
Orders placed after the due date will incur additional processing and handling charges as outlined below.	
ORDER DATE	**PROCESSING/HANDLING FEE**
Up to 13 December	-
13 December – 1st February	$8.50 per pack

Online Booklist ordering will close on 1 FEBRUARY 2027.

You will not be able to order through our dedicated Booklist Website after this date. Please order early to avoid disappointment

Online Booklist Ordering Procedure

1. Go to https://booklist.paperchase.com.au
2. Enter this School Access Code: PTA011

Access code must be entered. Searching for school will not work

3. Click 'Create Order'
4. Enter students first and last name, choose year level from the drop-down list and click '**Continue**'.
5. Click 'Add Order to Cart'
6. You may then either Checkout or Add Another Student.

Please check your E-mail for order receipt. *If you do not receive email confirmation, please contact Paperchase directly to confirm your order was placed correctly.*

PLEASE NOTE: Payment must be made during the online ordering process, by **Visa or Mastercard**
(credit card or debit card accepted). ZIP Pay also available*

* ZIP -Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account.
Conditions apply: https://zip.co/create- an-account

If you elect not to purchase the booklist through Paperchase please ensure children come to school on the first day with the required materials.

TARNEIT RISE PRIMARY SCHOOL BOOKLIST

GRADE 4 - 2027

DUE DATE - PLEASE SUBMIT ORDER ONLINE BY: 13-Dec-2026

ONLINE BOOKLIST ORDERING INSTRUCTIONS*

Ordering is fast, secure and convenient. Simply:

1. Go to https://booklist.paperchase.com.au

2. Enter this School Access code: PTA011

3. Click 'Create Order'

4. Enter student's name, select correct year level from the drop-down list and follow prompts to place your order

*Booklist ordering only available during back-to-school season.

GRADE 4 - 2027 STATIONERY PACK - Sold as a Pack only - quantities cannot be altered

Code	Qty	Item Description
7125091	2	PICTOR DISPLAY BOOK A4 20 POCKET REFILLABLE POCKET BLUE
7125083	2	PICTOR DOCUMENT WALLET A4 WITH BUTTON PP BLUE
7125134	2	PICTOR MAGNETIC WHITEBOARD ERASER SMALL BONE
7125219	6	PICTOR PREMIUM EXERCISE BOOK A4 64 PAGE 14MM DOTTED THIRDS 70GSM SATURN
7051933	15	ARTLINE MARKER WHITEBOARD SUPREME BLACK
7125196	1	PICTOR BLUE GLUE STICK 36GM DRIES CLEAR
7019207	1	STAEDTLER PEN 430 MEDIUM GREEN
7125209	5	PICTOR SCRAPBOOK MEGA 330 X 245MM 64 PAGE 100GSM SPACEBUDDIES
7125189	1	PICTOR MAGNETIC WHITEBOARD A4 DOUBLE SIDED 24MM DOTTED THIRDS / PLAIN PE INC BLACK MARKER W922
7125054	2	PICTOR HIGHLIGHTER CHISEL YELLOW
7125032	1	PICTOR PREMIUM COLOURED PENCILS ASSORTED PACK 12 (PACK)
7007056	2	STAEDTLER PEN 432 STICK ICE MEDIUM BLUE
7003683	1	STAEDTLER PEN 4320 STICK TRIANGULAR BALLPOINT MEDIUM RED
7125107	1	PICTOR SHARPENER TWO HOLE WITH CANNISTER METAL VOYAGER
7071283	1	STAEDTLER SCHOOL ERASER LARGE
7125173	1	PICTOR PREMIUM SOFT GRIP SCISSORS 155MM BLUE/RED HANDLE
7125139	1	PICTOR RULER 30CM WOODEN
7125045	8	PICTOR PREMIUM GRAPHITE PENCIL HB BLACK
7038210	1	PROTEXT MESH POCKET PENCIL CASE LARGE 330 X 170MM + NOTE POCKET
7014096	1	FLAT FILE A4 ECONOMY YELLOW
7014092	1	FLAT FILE A4 ECONOMY BLUE
7012752	1	FLAT FILE A4 ECONOMY RED
7125178	1	PICTOR WRITE N WIPE PAPER SAVER SLEEVE A4
7125282	1	PICTOR VISUAL ART DIARY A3 120 PAGE PP 110GSM BLACK
5001130	1	SPELLING MASTERY *This item will be provided by the school when required*
5001127	1	EXPLICIT MATHS PROGRAM WORKBOOK *This item will be provided by the school when required*
		Total **$135.45**

NOTE: You will also be able to pay various Voluntary School Contributions with your booklist order.

ORDER DATE	Processing & Handling Charges
Up to 13 December	-
13 December-1st February	+$8.50 per pack

Online Booklist ordering will close on 1 FEBRUARY 2027.

You will not be able to order through our dedicated Booklist Website after this date. Please order early to avoid disappointment

Paperchase Office National - Ph: 03 9034 3930 - booklist@paperchase.com.au - http://booklist.paperchase.com.au