

## Tarneit Rise Primary School 2024 Year 5 Parent Payment Arrangements

Dear Parent/Guardian,

Tarneit Rise Primary School is looking forward to another great year of teaching and learning and would like to advise you of Tarneit Rise Primary School's voluntary financial contributions for 2024.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum and we want to assure you that all contributions are voluntary. Nevertheless, continued payment of these contributions will ensure that our school can offer the same standard of education and support for your child(ren) that we have provided since beginning.

Each year we review parent payment contributions, ensuring value for money, as well as simplicity for families to organise and equity for children, which means each child receives the best possible education and environment for learning. These contributions are used to purchase art, music and physical education equipment, as well as iPads for our Prep and grade 1 & 2 students. Your contribution means we are able to provide a broad and rigorous educational experience for your child/ren.

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended schedule below for an indication of contributions for your child/ren.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Sarah Narres and Melissa Kloss

Acting Principals

Naomi Strauss

School Council President

<b>Curriculum Contributions-</b> items and activities that students use, or participate in, to access the Curriculum	Amount
<p><i>Classroom consumables, materials &amp; equipment</i></p> <ul style="list-style-type: none"> <li>○ 1 Notebook 200X127mm Reporters Top Opening 100 Page</li> <li>○ 2 Self-Stick Removable Notes 76 x 76mm Yellow</li> <li>○ 1 Document Wallet Polypropylene with Button A4 Blue</li> <li>○ 1 Clipboard</li> <li>○ 2 Megaspace Scrapbook 335x245mm 100gsm Plain 64 Pages</li> <li>○ 4 Exercise Book A4 8mm Ruled 70gsm Red Margin 64 Pages</li> <li>○ 3 Exercise Book A4 10mm Grid 56gsm 48 Pages</li> <li>○ 2 Project Book A4 8mm Ruled Red Margin 56gsm 96 Pages</li> <li>○ 1 Headphones</li> <li>○ 4 Whiteboard Markers</li> <li>○ 1 Grid Book 10mm Quad 225 x 175mm 48 Pages</li> <li>○ 2 Blue Glue Stick 40g</li> </ul>	\$30.00
<p><i>Online subscriptions</i></p> <ul style="list-style-type: none"> <li>○ Essential Assessment \$9.00</li> <li>○ Jamf Pro \$9.00</li> <li>○ Cyber Safety Project \$5.00</li> </ul>	\$23.00
ICT devices – provision of devices from the shared classroom sets	\$20.00
Printing and photocopying of worksheets and learning materials	\$15.00
<b>Total Curriculum Contributions</b>	<b>\$88.00</b>
<b>Other Contributions-</b> for non-curriculum items and activities	Amount
School Sports Victoria affiliation	\$2.00
Student wellbeing programs (covered by TRPS)	\$0.00
First aid equipment (covered by TRPS)	\$0.00
School grounds maintenance and improvements (covered by TRPS)	\$0.00
<b>Total Other Contributions</b>	<b>\$2.00</b>
<b>Tax deductible contributions</b>	
<b>Building fund.</b> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (Suggested - \$50).	\$50.00
<b>Library fund.</b> A tax-deductible contribution to support resources, renovations, upgrades, and maintenance of the school Library (Suggested - \$50).	\$50.00

### Educational items for students to own

Below is a list of items that the school recommends you purchase (bring from home) for your child to individually own and use.

1 pencil case with the following contents:

- 2 yellow highlighters
- 1 packet of colouring pencils
- 1 packet of coloured textas
- 4 blue pens
- 2 red pens
- 2 green pens
- 1 pencil sharpener
- 1 eraser
- 1 pair of scissors
- 30cm ruler
- 4 HB grey lead pencils
- 1 whiteboard cleaner

### Extra-Curricular Items and Activities – provided on a user-pays basis

Tarneit Rise Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

*The cost of extra-curricular items and activities will be advised throughout the year. Please note this does not need to be paid until the due date for each activity as per the Compass Events.*

Extra-Curricular Items and Activities	Amount
<i>Excursions and incursions to be scheduled (estimated: \$100)</i>	<i>TBA</i>
<b>Total Extra-Curricular Items and Activities</b>	<b>TBA</b>

### Payment methods

- CompassPay
- EFTPOS
- BPay

### Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

### Financial Support for Families

Tarneit Rise Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Compass Payment Plans for Curriculum Contributions
- Payment plans for Extra-Curricular Items and Activities
- Centrepay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Alyssa Tobin

Ph: 03 7002 6580 | Email: [tarneit.rise.ps@education.vic.gov.au](mailto:tarneit.rise.ps@education.vic.gov.au)

Category	Totals
Curriculum Contributions	\$88.00
Other Contributions	<i>(Non-tax deductible)</i> \$2.00
	<i>(Tax-deductible)</i> Suggested
Extra-Curricular Items and Activities	TBA
<b>Total</b>	<b>\$90.00</b>

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.