

Tarneit Rise Primary School 2026 Prep Parent Payment Arrangements

Dear Parent/Guardian,

Tarneit Rise Primary School is looking forward to another great year of teaching and learning and would like to advise you of Tarneit Rise Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard Victorian Curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, continued payment of these contributions will ensure that our school can offer the same standard of education and support for your child(ren) that we have provided since beginning.

Each year we review parent payment contributions, ensuring value for money, as well as simplicity for families to organise and equity for children, which means each child receives the best possible education and environment for learning. These contributions are used to purchase art, music and physical education equipment, as well as iPads for our Prep and grade 1 & 2 students. **The school relies on parent contributions so we can provide a broad and rigorous educational experience for your child(ren).**

Department of Education guidelines now mandate that schools are UNABLE to provide parents with a statement of fees. With this in mind, parents are asked to please review the recommended schedule below for an indication of contributions for your child/ren.

We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,



Nadia Bettio
Principal



Lucy Williams
School Council President

<u>Curriculum Contributions</u> - items and activities that students use, or participate in, to access the Curriculum	Amount
<i>Classroom consumables, materials & equipment</i>	\$107.40
o <i>Book Pack from Paperchase Office National</i>	
<i>Curriculum Contribution – Specialist program resources</i>	
- o <i>Art – (\$5.00)</i> - o <i>Science – (\$5.00)</i> - o <i>Physical Education – (\$5.00)</i> - o <i>Performing Arts – (\$5.00)</i> - o <i>French – (\$5.00)</i>	\$25.00
<i>Online subscriptions</i>	
- o <i>Jamf Pro \$9.00</i> - o <i>Cyber Safety Project \$8.00</i> - o <i>Aussie Decodables \$2.00</i> - o <i>Book Creator \$6.00</i>	\$25.00
<i>ICT devices – provision of devices from the shared classroom sets</i>	\$20.00
<i>Printing and photocopying of worksheets and learning materials</i>	\$25.00
Total Curriculum Contributions	\$202.40
<u>Other Contributions</u> - for non-curriculum items and activities	Amount
<i>School Sports Victoria affiliation</i>	\$5.00
<i>Student wellbeing programs</i>	\$5.00
<i>First aid equipment</i>	\$5.00
<i>School grounds maintenance and improvements (covered by TRPS)</i>	\$0.00
Total Other Contributions	\$15.00
Tax deductible contributions	
<i>Building fund.</i> A tax-deductible contribution to support renovations, upgrades, and maintenance of school infrastructure (Suggested - \$50).	\$50.00
<i>Library fund.</i> A tax-deductible contribution to support resources, renovations, upgrades, and maintenance of the school Library (Suggested - \$50).	\$50.00

Educational items for students to own

Attached is a list of items that the school recommends you purchase from Paperchase Office National for your child to individually own and use. Your child will not be provided a stationery pack should you choose not to purchase through the supplier.

Curriculum Activities

Tarneit Rise Primary School offers an incursion each year for Prep students. This incursion is provided by a third-party to access the curriculum.

Curriculum Activities	Amount
<i>Bravehearts incursion to be scheduled and paid for at a later date</i>	\$10
Total Curriculum Activities	\$10

Extra-Curricular Items and Activities – provided on a user-pays basis

Tarneit Rise Primary School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year. Please note this does not need to be paid until the due date for each activity as per the Compass Events.

Extra-Curricular Items and Activities	Amount
<i>Swimming and Water Safety Program Additional Lessons</i> <i>Parents may be requested to pay for additional lessons which extend beyond the basic water safety program delivered as part of the curriculum.</i>	TBA
<i>Excursions and incursions to be scheduled (estimated: \$100)</i>	TBA
Total Extra-Curricular Items and Activities	TBA

Payment methods

All payments can be made online through the Paperchase Office National Portal. Please see attached for further details.

Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payments Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

Financial Support for Families

Tarneit Rise Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Compass Payment Plans for Curriculum Contributions
- Payment plans for Extra-Curricular Items and Activities
- Centrepay

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Maddison Herbert

Ph: 03 7002 6580 | Email: tarneit.rise.ps@education.vic.gov.au

Category	Totals
Curriculum Contributions – Book Pack	\$107.40
Curriculum Contributions	\$95.00
Other Contributions (Non-tax deductible)	\$15.00
(Tax-deductible)	\$100.00 Suggested
Extra-Curricular Items and Activities	TBA
Total	\$317.40

ONLINE ORDERING INSTRUCTIONS

PLEASE READ CAREFULLY as the process may have changed from previous years

DUE DATE: 14 DECEMBER 2025

Important Information

- Orders must be placed by the due date in order for your child to receive their pack for the first day of Term 1.
- **Orders placed after the due date will not be delivered to the school until mid February due to our extremely busy schedule in January. NO EXCEPTIONS. Please order early to avoid disappointment.** We apologise if you are a new enrolment or missed the due date due to unavoidable circumstances, but the school is aware your pack won't be ready on the first day of school, so your child should not be disadvantaged.
- All packs will be delivered to the school and cannot be collected from Paperchase.
- Complete packs only can be ordered through Paperchase Booklist Website. We do not have a walk-in shop and individual items cannot be purchased. All orders must be placed online.

PROCESSING & HANDLING CHARGES	
Orders placed after the due date will incur additional processing and handling charges as outlined below.	
ORDER DATE	PROCESSING/HANDLING FEE
Up to 14 December	-
14 December – 1 st February	\$8.50 per pack

Online Booklist ordering will close on 1 FEBRUARY 2026.

You will not be able to order through our dedicated Booklist Website after this date. Please order early to avoid disappointment

Online Booklist Ordering Procedure

1. Go to <https://booklist.paperchase.com.au>
2. Enter this School Access Code: **BTSTRPS**
Access code must be entered. Searching for school will not work
3. Click 'Create Order'
4. Enter students first and last name, choose year level from the drop-down list and click 'Continue'.
5. Click 'Add Order to Cart'
6. You may then either Checkout or Add Another Student.

Please check your E-mail for order receipt. *If you do not receive email confirmation, please contact Paperchase directly to confirm your order was placed correctly.*

PLEASE NOTE: Payment must be made during the online ordering process, by **Visa or Mastercard**

(credit card or debit card accepted). ZIP Pay also available*

* ZIP -Interest free, nothing to pay upfront, flexible repayments. You will need an active Zip account.

Conditions apply: <https://zip.co/create-an-account>

If you elect not to purchase the booklist through Paperchase please ensure children come to school on the first day with the required materials.

DUE DATE - PLEASE SUBMIT ORDER ONLINE BY: 14-Dec-2025

ONLINE BOOKLIST ORDERING INSTRUCTIONS*

Ordering is fast, secure and convenient. Simply:

1. Go to <https://booklist.paperchase.com.au>
2. Enter this School Access code: **BTSTRPS**
3. Click 'Create Order'
4. Enter student's name, select correct year level from the drop-down list and follow prompts to place your order

*Booklist ordering only available during back-to-school season.

PREP - 2026 STATIONERY PACK - Sold as a Pack only - quantities cannot be altered

Code	Qty	Item Description
7075884	2	DOCUMENT WALLET A4 BUTTON BLUE
7099637	1	STAEDTLER 653 MINI WHITEBOARD ERASER
4000338	2	PICTOR PREMIUM A4 64 PAGE EXERCISE BOOK 18MM RULED 70GSM ARIES
4679116	1	DOMS JUMBO TRIANGULAR COLOUR PENCILS 5MM PACK 12 WITH BONUS SHARPENER AND 2 MARKERS
4000185	6	PICTOR MEGA SPACEBUDDIES SCRAPBOOK 100GSM 64 PAGE 330 X 240MM
4010215	4	OSMER BLUE GLUE STICK LARGE 40GM PVP
4000237	1	TEACHABLES LINED WHITEBOARD
7069348	1	WRITER PREMIUM STORY BOOK 24mm 64 PAGE
7049118	5	FABER CASTELL PENCIL JUNIOR GRIP TRIANGULAR 2B
4001090	10	PICTOR TRIANGULAR BLACK WHITEBOARD MARKER BULLET TIP 4.4MM
7071996	1	SHINTARO KIDS STEREO HEADPHONE BLACK
7056978	1	MOKI AIRMESH DRAW STRING BAG
4001663	1	PICTOR PREMIUM SOFT GRIP SCISSORS 135MM
7038210	1	PROTEXT MESH POCKET PENCIL CASE LARGE 330 X 170MM + NOTE POCKET
5001126	1	INITIALIT HANDWRITING WORKBOOK <i>SUPPLIED BY SCHOOL</i>
5001127	1	EXPLICIT MATHS PROGRAM WORKBOOK <i>SUPPLIED BY SCHOOL</i>
		PACK TOTAL
		\$107.40

NOTE: You will also be able to pay various School Contributions with your booklist order.

ORDER DATE	Processing & Handling Charges
Up to 7 December	-
7 December-1 st February	+\$8.50 per pack

Online Booklist ordering will close on 1 FEBRUARY 2026.

You will not be able to order through our dedicated Booklist Website after this date. Please order early to avoid disappointment

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.